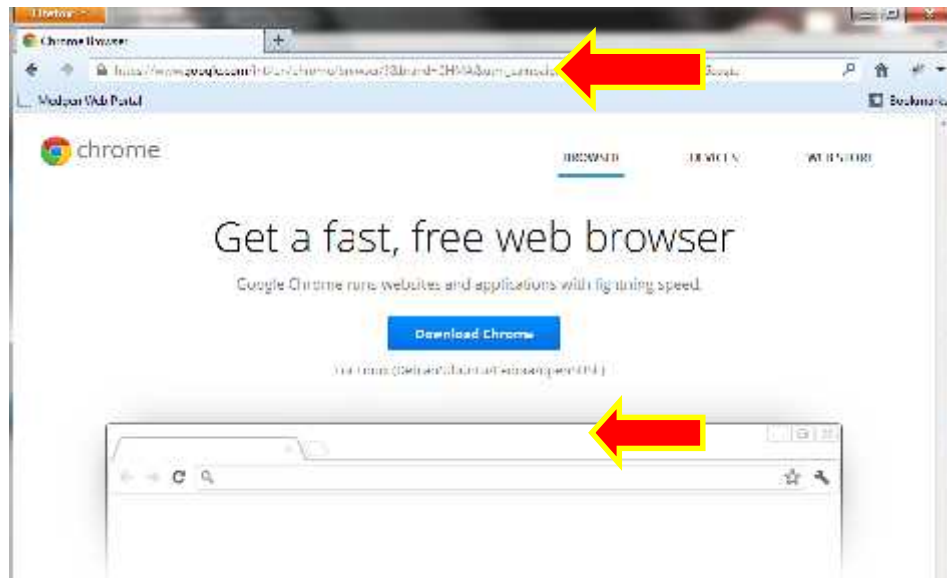


Medgen Web Portal Installation


1) Go to [http:// www.google.com/chrome](http://www.google.com/chrome)

Download and **install** the Google Chrome Web browser, uncheck option, "Set Google Chrome as my Default Browser" prior to installation. During installation if it asks you to choose a search engine you may select Google.



Once the installation is complete an icon for Google Chrome should be on the desktop, and should automatically start up, if it does not start up automatically double click the icon on the desktop.

2) **Enable Pop-Ups**

Click the Chrome menu  on the top right. Select **Settings**.

Click **Show advanced settings**. In the section titled **Privacy**, click the **Content settings** button. In the section titled **Pop-ups**, select **Allow all sites to show pop-ups**. * You can customize permissions for specific websites by clicking *Manage exceptions* and just add www.medgenehr.com if you prefer.




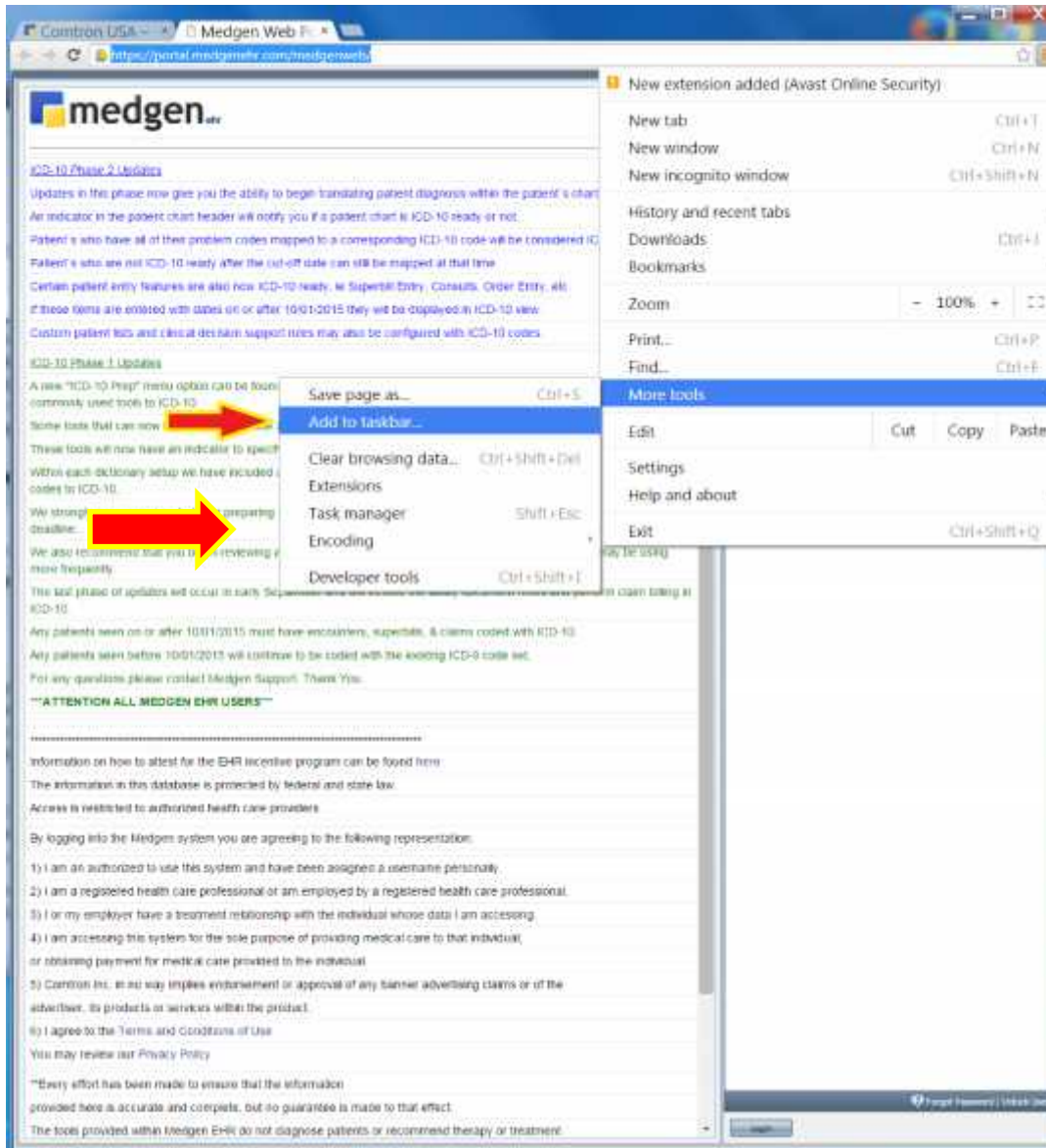
3) Create an application short cut for Medgen Web Portal.

- Type the Medgen Web Portal login page in the address bar.

<https://portal.medgenehr.com/medgenweb/>

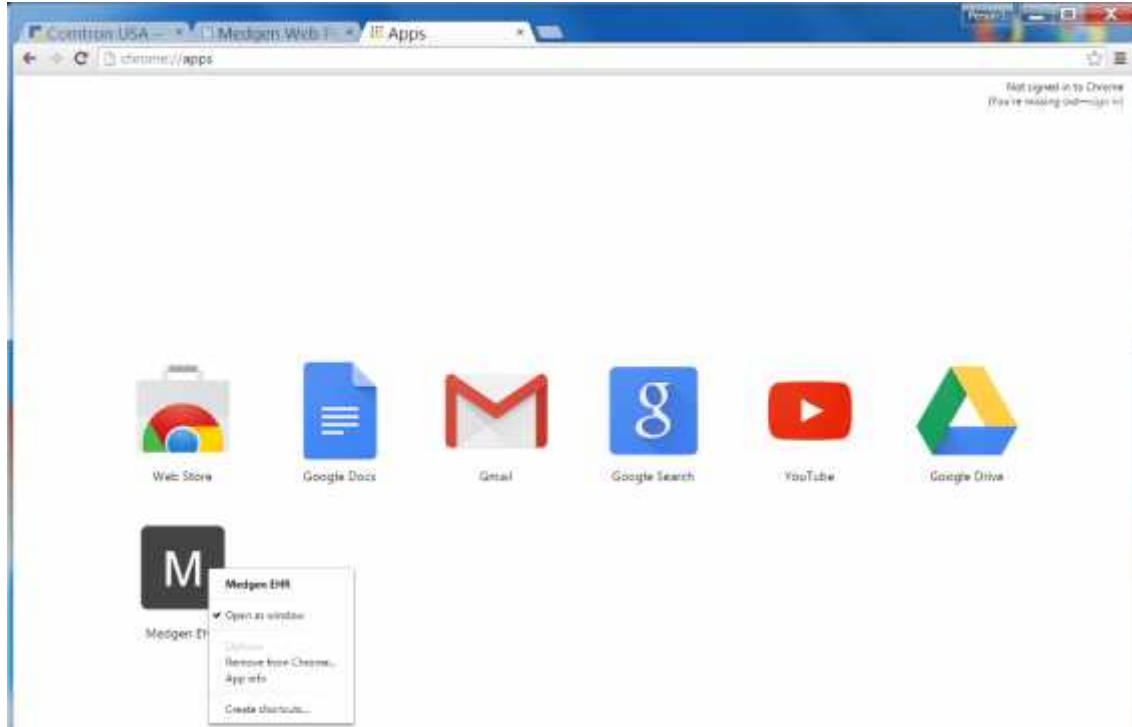
You should now be brought to the Medgen Web Portal log-in screen.

- Click the Chrome menu once more  on the top right. Click on **More Tools** → Click on **'Add to taskbar...'**

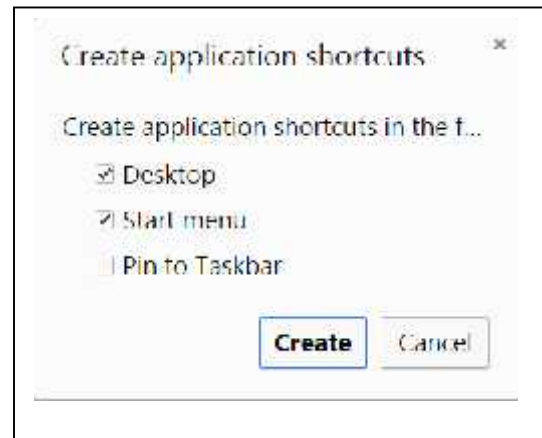


- Keep the Open as window checkbox checked and click 'Add'.





- Go to **Chrome://apps**
- Right click on the Medgen application and click **‘Create shortcuts...’**
- Click **‘Create’**



Medgen EHR

Your Medgen EHR Web Portal Setup is now complete!

If you have any issues completing the Medgen Web Portal Installation please do not hesitate to contact Medgen Support.

Comtron Corp.

MEDGEN EHR Web Portal Installation Guide (Rev. 9/15)

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